

Springfield Central State School



P&C ASSOCIATION 2014

MANY HANDS – ONE VISION



No. in Attendance: 16	<i>President</i> <i>Rebecca Evans</i>	✓
DATE of MEETING: 19/08/2014	<i>Vice President</i> <i>Debbie Johnson</i>	✓
Meeting OPENED: 6.00	<i>Treasurer</i> <i>Michelle Kozlowski</i>	✓
Meeting CLOSED: 7.37	<i>Vice Treasurer</i> <i>Michelle Johnson</i>	✓
MINUTE KEEPER: Rebecca Beyer	<i>Secretary</i> <i>Rebecca Beyer</i>	✓
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS: Shiela Ireland		
APOLOGIES:		

The minutes of the previous General Meeting held on 15th July 2014 were presented and read by those present.

MOTION moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Rebecca Evans

SECONDED BY: Angela Gooley

CARRIED by Consensus

CORRESPONDENCE

INWARD	OUTWARD
• <i>As per Correspondence Register</i>	• <i>As per Correspondence Register</i>

MOTION moved that the inward correspondence be accepted and the outward correspondence be adopted

MOVED BY: Rebecca Evans

SECONDED BY: Rebecca Beyer

CARRIED by Consensus

BUSINESS ARISING FROM THE CORRESPONDENCE:

• Resignation from Michelle Kozlowski as SCSS P&C Treasurer	Date effective 20 August 2014, Vice President to take over role until next General meeting when the election of new treasurer will happen after advertising position
• Proposal from Stacey Thomasen for purchase of additional Financial Resources for students	P&C to pay \$604.26 that has been raised from School Banking Fundraising
• Request from Stacey Thomasen for National Literacy Week	\$150 to be donated to the school for the celebrations for the week

MOVED BY: Rebecca Evans
SECONDED BY: Anita Parsons
CARRIED by Consensus

TREASURERS REPORT

Written report presented by treasurer

MOTION moved by treasurer that the Treasurer's report be adopted and the accounts be confirmed and the payments ratified.

MOVED BY: Michelle Kozlowski
SECONDED BY: Anita Parsons
CARRIED by Consensus

Proposed future allocation of funding:

- Additional Maths Kits Resourced from School Banking Fundraising \$604.26
- Literacy and Numeracy Week Celebrations Donation \$150
- Movie Night \$2,500
- Canteen Professional Development \$250
- Volunteer of the Term Award \$100

MOVED BY: Michelle Kozlowski
SECONDED BY: Anita Parsons
CARRIED by Consensus

REPORTS

PRESENTED BY	THAT THE REPORT BE RECEIVED		
	MOVED	SECONDED	
Principal Report – Angela Gooley	Rebecca Evans	Anita Parsons	

Canteen Report- Rebecca Evans

- Successful P-3 Athletics Day Sausage Sizzle and implementation of new process for collection of ice blocks
- Removing from the menu large beef pies and maintaining party pies which are more popular
- Plans for an upcoming event of taste testing of new food items
- Purchase of a new pie warmer from the Smart Choices Grant
- More volunteers helping out, which will be recognised with new Volunteer of the Term award commencing Term 4
- Implementing the school style traffic light into the menu to give greater awareness of smarter choices that are green or amber
- Preparing a survey for online participation to capture more feedback from the school community and implementing a suggestion box at the front of the canteen for students
- Greater awareness of OSH requirements to be researched
- A new focus on making the best use of the allocated budget with minimal wastage and better value for customers

GENERAL BUSINESS

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Movie Night and Cent Sale	Rebecca Evans	To be held on 24 th Oct 2014, weather it is to be held inside or out, licensing costs, Switch Bricks to get involved with either entertainment or funding if the Lego movie is screened, pre-sale of cent sale tickets of \$2 a sheet, 3 sheets for \$5, 7 sheets for \$10 or 10 sheets for \$13, food will be a bbq for \$2 of a sausage on bread and popcorn available, with all sales via Munch Monitor
ACTION REQUIRED <ul style="list-style-type: none"> Obtain quotes for popcorn Donation letter to be sent out to local businesses which will promote their business, as well as a letter sent out to the school community for donations Obtain a list of movies that can be viewed from licensing company <p>Motion Moved that \$350 +GST to be spent on licensing if we supply the movie Moved by Rebecca Evans Carried by Consensus</p>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Canteen Convenor	Rebecca Evans	Michelle Kozlowski has been appointed the position of an unpaid convenor. The role involves stock ordering, upkeep of the Munch Monitor account, food preparation, stocktakes, organising of canteen volunteers and canteen 'Red Days'.
ACTION REQUIRED		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Ekka Day	Rebecca Evans	Successful Event \$820.94 profit
ACTION REQUIRED		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Fathers Day Raffle	Debbie Johnson	Sale of tickets to commence 22/8/14
ACTION REQUIRED <ul style="list-style-type: none"> Tickets to be sold before school at front of school 		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Munch Monitor		Can we buy our own software and run it to be able to keep the 9% which is currently paid to Munch Monitor on all sales
ACTION REQUIRED <ul style="list-style-type: none"> Look into whether there is software available and it is something we are able to do 		

NEW MEMBERSHIPS

Secretary MOVED to accept new memberships

MOVED BY: Rebecca Evans

SECONDED BY: Angela Gooley

CARRIED by Consensus

NEXT MEETING: Tuesday 16th September 2014