

Springfield Central State School

P&C ASSOCIATION 2011

No. in Attendance: 14			
DATE of MEETING: 16 August 2011	PRESIDENT <i>Juliana Walterfang</i>	✓	MINUTE SECRETARY <i>Danielle Pitts</i>
Meeting OPENED: 7:02 pm	VICE PRESIDENT <i>Terena Day</i>		CORRESPONDENCE SECRETARY <i>Donna Howett</i>
Meeting CLOSED: 8:27 pm	VICE PRESIDENT <i>Sarah Bliss</i>	✓	ASSISTANT TREASURER <i>Sadia Khan</i>
MINUTE KEEPER: Donna Howett	TREASURER <i>Naresh Punjabi</i>		PRINCIPAL <i>Angela Gooley</i>
Invited GUESTS:			
APOLOGIES: Terena Day, Danielle Pitts, Angela Slaughter, Jodie Geange			

The minutes of the previous General Meeting held on 19th July 2011 were presented and read by those present.

MOTION moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Leonie Cullen

SECONDED BY: Colleen Golding

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETING:

- Assistant Treasurers Position. Nominations were called for the Assistant Treasurers position. Juliana nominated Melissa Lawton, Melissa accepted the nomination.

MOTION moved that Melissa Lawton is the new Assistant Treasurer

MOVED BY: Leonie Cullen

SECONDED BY: Judy Gardner

CARRIED

CORRESPONDENCE

INWARD	OUTWARD
<ul style="list-style-type: none"> As per correspondence Register. (see attached) 	<ul style="list-style-type: none">

MOTION moved that the correspondence be accepted as complete and correct

MOVED BY: Sarah Bliss

SECONDED BY: Melissa Lawton

CARRIED

BUSINESS ARISING FROM THE CORRESPONDENCE:

- Father's Day Stall. Sarah Bliss to organise the Father's Day Stall to be held on Thursday 1st September.
- Danielle Pitts to email all P&C members all future QCPCA e newsletters.
- Canteen Skilling Day, P & C to purchase 2 tickets for 2 members of the P & C to attend.

Motion to approve \$1,000 for Father's Day Stall

MOVED BY: Sarah Bliss

SECONDED BY: Kerry Smith

CARRIED by consensus

TREASURERS REPORT

No report this month. Report to be carried over to next month.

CANTEEN REPORT

Report presented by Juliana in Terena's absence. Canteen minutes presented.

Motion that the report be accepted as complete and correct.

MOVED BY: Kerry Smith

SECONDED BY: Sarah Bliss

CARRIED by consensus

REPORTS

PRESENTED BY	THAT THE REPORT BE RECEIVED		
	MOVED	SECONDED	
Principal Report – Angela Gooley (see attached)	Angela Gooley	Kerry Smith	CARRIED

GENERAL BUSINESS

AGENDA ITEM	WHO	POINTS OF DISCUSSION
P & C Logo and Volunteer Shirts	Juliana	All approved of the P&C logo. The P & C will offer shirts to purchase to volunteers (price to be determined). The shirt will be slate in colour with the logo screen printed on the back approximately 20cm with SCSS on the front of the shirt. The order form will go on the school website. We need to order a minimum of 10.
ACTION REQUIRED		
<ul style="list-style-type: none">• Shirts to be ordered and price to be determined. Angela to put order form on school website when price has been determined.		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Sport Shirt Orders	Juliana	Approximately 79 shirts have been requested from parents, some parents still ordering. P & C will order extra shirts, will determined how many once we have found out if we have won money from Orion and if we are able use the money to purchase the shirts. It was agreed that if we did "win big" from Orion and we were able to purchase the shirts using the "winnings" the P & C would purchase extra stock. A second round of orders of the shirts would be offered after the first have been distributed.
ACTION REQUIRED		
<ul style="list-style-type: none">• . Juliana to email Jess data in spreadsheet.		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Resignation of Naresh as Treasurer	Donna	We have received Naresh's resignation in an email but not a formal letter. It was agreed that Melissa will act as Assistant Treasurer until we receive Naresh's formal resignation.
ACTION REQUIRED		
<ul style="list-style-type: none"> Angela to contact Naresh regarding his resignation. 		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Signatories on the account	Juliana	We need to remove Naresh & Sadia as signatories and add Melissa and Terena,
ACTION REQUIRED		
<ul style="list-style-type: none"> Naresh and Sadia to be removed as signatories and Melissa and Terena to be added as signatories. 		

Motion to remove Naresh and Sadia as signatories and add Melissa and Terena

MOVED BY: Leonie Cullen

SECONDED BY: Sarah Bliss

CARRIED by consensus

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Prep to Y3 Sports Day	Sarah	Money needs to be approved for the sausage sizzle for the day.
ACTION REQUIRED		
<ul style="list-style-type: none"> 		

Motion to approve \$600 for the Prep to Y3 Sports Day

MOVED BY: Sarah Bliss

SECONDED BY: Colleen Golding

CARRIED by consensus

NEW MEMBERSHIPS

Secretary MOVED to accept 6 new memberships

MOVED BY: Kerrie

SECONDED BY: Angela Gooley

CARRIED

NEXT MEETING: Tuesday 13 September 2011