

# Springfield Central State School



## P&C ASSOCIATION 2019

MANY HANDS – ONE VISION



No. in Attendance: 22	<i>President</i> <i>Debbie Johnson</i>	✓
DATE of MEETING: 21/05/2019	<i>Vice President</i> <i>Claire Drewery</i>	
Meeting OPENED: 3:06pm	<i>Vice President</i> <i>Nanda Barbaresco</i>	✓
Meeting CLOSED: 4:10pm	<i>Treasurer</i> <i>Tristram Connelly</i>	✓
	<i>Secretary</i> <i>Lisa Wright</i>	✓
	<i>Grants Officer</i> <i>Tracy Kollmann</i>	✓
	<i>Principal</i> <i>Angela Gooley</i>	
Invited GUESTS:		
APOLOGIES: Angela Gooley, Claire Drewery, Michelle Kozlowski		

The minutes of the previous General Meeting held on 26<sup>th</sup> March were presented and read by those present.

**MOTION moved that the minutes be accepted as a true and correct record of the meeting.**

MOVED BY: Nikki Anderson

SECONDED BY: Kate Lane

CARRIED by Consensus

Business arising from previous Meeting:

### **CORRESPONDENCE**

INWARD	OUTWARD
<ul style="list-style-type: none"> <li>As per Correspondence Register</li> </ul>	<ul style="list-style-type: none"> <li>As per Correspondence Register</li> </ul>

**MOTION moved that the inward correspondence be accepted, and the outward correspondence be adopted**

MOVED BY: Claire Smith

SECONDED BY: Tracy Kollmann

CARRIED by Consensus

## **BUSINESS ARISING FROM CORRESPONDENCE:**

### **REPORTS**

#### **TREASURERS REPORT**

Written report presented by treasurer

**MOTION moved by treasurer that the March/April Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.**

MOVED BY: Tristram Connelly

SECONDED BY: Bec Evans

#### **Future Funding Allocation**

Future allocation of funding is proposed below:

Under 8's Day	880
Red Day	1865.50
Behaviour Badge Pins	2640
<b>Total</b>	<b>5385.50</b>

It is moved that funds in the amount of \$5385.50 be allocated for the additional activities listed above, thus seeking approval by the association for expenditure to this value.

MOVED BY: Tristram Connelly

SECONDED BY: Bec Evans

CARRIED by Consensus

#### **CANTEEN REPORT**

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Canteen Report – Claire Smith	Bec Greenhill	Amy Miller

#### **PRINCIPAL REPORT**

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Kristy Hutchison	Lisa Wright	Claire Smith

- ***Painted pathways proposal presented.***

## GENERAL BUSINESS

AGENDA ITEM	Michelle's Resignation
<b>POINTS OF DISCUSSION</b> <ul style="list-style-type: none"><li>• Today, unfortunately, Michelle Kozlowski resigned from the Assistant Treasurer position.</li><li>• I move the motion that Michelle Kozlowski be removed from online banking &amp; Maria be put in place. Moved: Lisa Wright 2<sup>nd</sup>: Tracy Kollmann</li></ul>	
<b>ACTION REQUIRED</b> <ul style="list-style-type: none"><li>• <i>Remove Michelle from online banking</i></li></ul>	

AGENDA ITEM	Confirming Annual Budget
<b>POINTS OF DISCUSSION</b> <ul style="list-style-type: none"><li>• There was not too many changes since the budget presented at the AGM.</li><li>• Overall, we put a 20% mark up across the board to allow for growth.</li><li>• The new table was passed around to members.</li><li>• We would like to move the motion that this version of the annual AGM budget be accepted for the 2019 term. Moved: Kristy Hutchison 2<sup>nd</sup>: Maria Barbaresco</li></ul>	
<b>ACTION REQUIRED</b> <ul style="list-style-type: none"><li>•</li></ul>	

AGENDA ITEM	Canteen Convenor Award Rate Change
<b>POINTS OF DISCUSSION</b> <ul style="list-style-type: none"><li>• Late last year there was an pay rate award change that wasn't adopted.</li><li>• Claire Smith will also be moving up a pay level due to her 1yr of service anniversary.</li><li>• Payslips are now being produced for each fortnight.</li><li>• Claire will be owed \$229 of back pay.</li><li>• I move the motion that \$229 for back pay be accepted &amp; the award / pay rate be increased. Moved: Tristram Connelly 2<sup>nd</sup>: Maria Barbaresco</li></ul>	
<b>ACTION REQUIRED</b>	

<b>AGENDA ITEM</b>	<b>Claire S Leave Day from Canteen &amp; Replacement</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Claire Smith has put in for a morning off from canteen service. It will be June 11 (Tuesday)</li> <li>• Katrina has been trained in how to run the canteen for the day.</li> <li>• Claire will be back for ice blocks &amp; cash count in the afternoon.</li> </ul>	
<b>ACTION REQUIRED</b>	

<b>AGENDA ITEM</b>	<b>Mother's/Father's Day Stalls</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• The Mother's Day stall was a great success! Thank you to all volunteers who helped out.</li> <li>• Figures will be reported at the next meeting.</li> <li>• We need to start planning ahead for the Father's Day stall.</li> <li>• The cost for stock that we have set aside in the annual budget is \$6396, which equates to \$6 per student. In general it has been found over the years that more money per head is spent at the Father's Day stall.</li> <li>• We will hold the stall on the Monday &amp; Tuesday before Father's Day, followed by Wednesday, Thursday &amp; Friday mornings before school.</li> </ul>	
<b>ACTION REQUIRED</b>	

<b>AGENDA ITEM</b>	<b>Water Bubblers</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Water Bubbler Coolers are our next focus for fundraising. After the raffle, we are almost there.</li> <li>• We hope to have them installed by October when it starts heating up.</li> <li>• Put signs at the front gate, canteen &amp; computer display board showing the item we are working towards.</li> <li>• It's noted that members in general do not support fundraising towards classroom air conditioning in the future.</li> </ul>	
<b>ACTION REQUIRED</b>	

<b>AGENDA ITEM</b>	<b>Grants</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Shayna Wells &amp; Tracy applied for a multicultural grant, unfortunately it was unsuccessful.</li> <li>• Claire Smith applied for a volunteer grant for the canteen, it was also unsuccessful.</li> <li>• Claire asked if we can apply for grants to get a dish washing machine for the canteen.</li> <li>• We need to discuss further the new idea presented for the painted walkways. The proposal looks great, with bright colours &amp; a focus on learning, it also seems cost effective.</li> </ul>	
<b>ACTION REQUIRED</b>	

<b>AGENDA ITEM</b>	<b>Red Day</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• We have planned a Dominos Pizza Day to be held in conjunction with Under 8's Day this term.</li> <li>• Hawaiian, Meatlovers, Vegetarian &amp; Gluten Free options.</li> <li>• 2 flavours of carbonated drinks, tropical &amp; blackcurrant.</li> <li>• 1 dessert item, iced finger bun.</li> <li>• We will have online &amp; paper orders available. Thursday before for cut off.</li> <li>• We plan to have tables set up in each eating zone to hand out food.</li> <li>• Inform teachers beforehand, then those available will be able to help hand out orders.</li> <li>• We need to purchase paper plates.</li> </ul>	
<b>ACTION REQUIRED</b>	

<b>AGENDA ITEM</b>	<b>Recycling Scheme</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• We have registered the school P&amp;C for the scheme.</li> <li>• We need to get an email out to the community with our code so parents can donate their recycling funds to us.</li> <li>• Parents can take our code to Night Owl at Spring Lake Metro as one of the collection points.</li> <li>• Talk to the school recycling team of teachers &amp; students.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>• <i>Email the code out to the community.</i></li> </ul>	

## **Motions**

I move the motion that Michelle Kozlowski be removed from online banking & Maria be put in place.

MOVED BY: Lisa Wright

SECONDED BY: Tracy Kollmann

**CARRIED by Consensus**

We would like to move the motion that this version of the annual AGM budget be accepted for the 2019 term.

MOVED BY: Kristy Hutchison

SECONDED BY: Maria Barbaresco

**CARRIED by Consensus**

I move the motion that \$229 for back pay be accepted & the award / pay rate be increased.

MOVED BY: Tristram Connelly

SECONDED BY: Maria Barbaresco

**CARRIED by Consensus**

***New members:***

Thomas Cherry

***Items for next meeting***

***NEXT MEETING: 18<sup>th</sup> June, 2019***

DRAFT