

# Springfield Central State School



## P&C ASSOCIATION 2020

MANY HANDS – ONE VISION



No. in Attendance: 22	<i>President</i> <i>Debbie Johnson</i>	✓
DATE of MEETING: 16/06/2020	<i>Vice President</i> <i>Michelle Kozlowski</i>	✓
Meeting OPENED: 3:32pm	<i>Treasurer</i> <i>Claire Drewery</i>	✓
Meeting CLOSED: 4:29pm	<i>Secretary</i> <i>Lisa Wright</i>	✓
	<i>Grants Officer</i> <i>Tracy Kollmann</i>	✓
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS:		
APOLOGIES: Bec Evans, Nikki Anderson		

The minutes of the previous General Meeting held on 24<sup>th</sup> March were presented and read by those present

**MOTION moved that the minutes be accepted as a true and correct record of the meeting.**

MOVED BY: Lisa Wright

SECONDED BY: Angela Gooley

CARRIED by Consensus

Business arising from previous Meeting:

### **CORRESPONDENCE**

INWARD	OUTWARD
<ul style="list-style-type: none"> <li>As per Correspondence Register</li> </ul>	<ul style="list-style-type: none"> <li>As per Correspondence Register</li> </ul>

**MOTION moved that the inward correspondence for March-May be accepted, and the outward correspondence be adopted**

MOVED BY: Claire Drewery

SECONDED BY: Claire Smith

CARRIED by Consensus

## ***BUSINESS ARISING FROM CORRESPONDENCE:***

Emergency approval for Job Keeper setup

### ***REPORTS***

#### ***TREASURERS REPORT***

Written report presented by treasurer

**MOTION moved by treasurer that the March Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.**

MOVED BY: Claire Drewery

SECONDED BY: Kate Lane

**MOTION moved by treasurer that the April Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.**

MOVED BY: Claire Drewery

SECONDED BY: Kristy Hutchison

**MOTION moved by treasurer that the May Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.**

MOVED BY: Claire Drewery

SECONDED BY: Thomas Cherry

#### **Future Funding Allocation**

Future allocation of funding is proposed below:

Wages (8 payments)	12000
Quickbooks	214.50
Red Day	2000
Fathers Day	5500
<b>Total</b>	<b>19714.50</b>

**It is moved that funds in the amount of \$19714.50 be allocated for the additional activities listed above, thus seeking approval by the association for expenditure to this value.**

MOVED BY: Claire Drewery

SECONDED BY: Kristy Hutchison

**CARRIED by Consensus**

## CANTEEN REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Canteen Report – Claire Smith	Claire Smith	Kate Lane

## PRINCIPAL REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Angela Gooley	Angela Gooley	Kate Costello

## GENERAL BUSINESS

AGENDA ITEM	Job Keeper & ATO
<p><b>POINTS OF DISCUSSION</b></p> <ul style="list-style-type: none"> <li>We have successfully applied for Job Keeper for Claire Smith</li> <li>We will receive a \$25,000 grant on top of the Job Keeper allowance. We have received \$10,000 already, then we will receive \$10,000 in (Financial year) Quarter 1, and \$5000 in (FY) Quarter 2.</li> <li>\$12,000 needs to be paid to Claire Smith, which will be reimbursed over the 6 month period.</li> <li>We needed to make Emergency Exec approvals for this to go ahead. Details can be found in April/May Correspondence.</li> <li>We request that Claire Drewery &amp; Lisa Wright be appointed as ATO public officers as we currently have no-one with ATO access approved. Please see motion listed below for further details.</li> </ul>	
<p><b>ACTION REQUIRED</b></p>	

AGENDA ITEM	Father's Day Stall
<p><b>POINTS OF DISCUSSION</b></p> <ul style="list-style-type: none"> <li>We have decided against doing a joint parents day stall. We feel that Mother's Day has already been dealt with (on a smaller scale) when we had the raffle.</li> <li>We will hold onto the stock to use next year, &amp; a small amount of stock can be used for the Christmas Stall.</li> <li>We thought we might list some Father's Day items on Qkr! so parents are able to purchase as well. Either 5-10 items per dollar value, or Top 20 gifts.</li> </ul> <p>We also may make a \$10 bundle, which will include a gift bag, card &amp; 2 gifts.</p>	
<p><b>ACTION REQUIRED</b></p>	

<b>AGENDA ITEM</b>	<b>Fundraising – Painted Walkways</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• We have just about enough money for the playground markings if we use the \$25,000 Job Seeker grant towards this. \$14,000 raised, \$25,000 grant = \$39,000.</li> <li>• We would like to get it done over the September School holidays if possible.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>•</li> </ul>	

<b>AGENDA ITEM</b>	<b>Fundraising – Colour Run</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Ange to get a date for Term 3 (since decided as 8<sup>th</sup> September)</li> <li>• We can use some of the rebel credits to purchase obstacles.</li> <li>• We still have some debate over whether to charge a fee to participate. \$5 entry would be the fee, which would give us approximately \$15,000 straight away. Last year, only ¼ of students participated in fundraising. Alternatively, we could market the fundraising side better to promote participation.</li> <li>• Ask C&amp;K Kindy if they want to join in.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>•</li> </ul>	

<b>AGENDA ITEM</b>	<b>Canteen Operations</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Teachers have enquired about Wraps.</li> <li>• We have a limited amount of Chocolate &amp; Strawberry milks available now.</li> <li>• No wastage at the moment, due to limited menu.</li> <li>• 2 people Monday to Thursday &amp; 3 people on Fridays remains doable.</li> <li>• Canteen operation is likely to stay as it is for the remainder of the year.</li> <li>• Claire is doing limited buying with cash.</li> <li>• Make sure all catering orders in the future are emailed as we have had some complications with who has requested food.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>•</li> </ul>	

<b>AGENDA ITEM</b>	<b>Birthday Orders</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• We are looking into individually pre-packaged cakes for birthdays</li> <li>• We do have the option of Quelch ice blocks, which we have left over from the Cross Country that didn't happen.</li> <li>• We have also considered lollipops which are also pre-packaged.</li> <li>• Hopefully we can get some birthday options ready early in term 3.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>•</li> </ul>	

<b>AGENDA ITEM</b>	<b>Skipping Ropes</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• We are looking at purchasing skipping ropes to sell on the Qkr! App.</li> <li>• They have been very popular with the students</li> <li>• Some requests have come in for options to replace broken ropes or to buy for other family members.</li> <li>• Depending on the size of the rope, we can sell them for \$6 - \$8.</li> <li>• Approval given to purchase \$500 in various sized skipping ropes. See Motions below for details.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>•</li> </ul>	

<b>AGENDA ITEM</b>	<b>Red Days</b>
<b>POINTS OF DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Our next P&amp;C Red Day will be a donut day, held on the last day of term 3 – 26<sup>th</sup> June.</li> <li>• We are looking into getting a selection of pre-packaged donuts &amp; will sell on Qkr!</li> <li>• This will be available early next week to order with close off on 24<sup>th</sup> June.</li> </ul>	
<b>ACTION REQUIRED</b>	
<ul style="list-style-type: none"> <li>•</li> </ul>	

## ***Motions***

I move the motion to approve Claire Drewery (Treasurer) of (>>>>address to be added) to be appointed as an ATO public officer and for Claire Drewery plus Lisa Wright (Secretary) of (>>>>address to be added) to be added as an ATO associate.

**MOVED BY:** Debbie Johnson  
**SECONDED BY:** Chris Fowler  
**APPROVED BY CONSENSUS**

Approval to order Painted Walkways

**MOVED BY: Debbie Johnson**  
**SECONDED BY: Kate Costello**  
**APPROVED BY CONSENSUS**

Approval to purchase Skipping Ropes for Sale on Qkr! to the value of \$500

**MOVED BY: Debbie Johnson**  
**SECONDED BY: Kate Lane**  
**APPROVED BY CONSENSUS**

***New members:***

**Ashley Walters**  
**Colleen Teong**

***Items for next meeting***

***NEXT MEETING: Online - 21<sup>st</sup> July, 2020 at 3:30pm***