

Springfield Central State School



P&C ASSOCIATION 2019

MANY HANDS – ONE VISION



No. in Attendance: 13	<i>President</i> <i>Debbie Johnson</i>	✓
DATE of MEETING: 20/08/2019	<i>Vice President</i> <i>Claire Drewery</i>	✓
Meeting OPENED: 6:03pm	<i>Vice President</i> <i>Nanda Barbaresco</i>	
Meeting CLOSED: 7:05 pm	<i>Treasurer</i> -	
	<i>Secretary</i> <i>Lisa Wright</i>	✓
	<i>Grants Officer</i> <i>Tracy Kollmann</i>	
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS:		
APOLOGIES: Tracy Kollmann, Nanda Barbaresco, Lara Matthews, Kristy Hutchison, Lisa Stevens, Eileen Doran		

The minutes of the previous General Meeting held on 17th July were presented and read by those present

MOTION moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Lisa Wright

SECONDED BY: Claire Smith

CARRIED by Consensus

Business arising from previous Meeting:

CORRESPONDENCE

INWARD	OUTWARD
<ul style="list-style-type: none"> As per Correspondence Register 	<ul style="list-style-type: none"> As per Correspondence Register

MOTION moved that the inward correspondence be accepted, and the outward correspondence be adopted

MOVED BY: Lisa Wright

SECONDED BY: Nikki Anderson

CARRIED by Consensus

BUSINESS ARISING FROM CORRESPONDENCE:

- On Time incentive (Michelle Kozlowski)
 - Trying to get data is difficult. Admin are not allowed to give out attendance information.
 - It's a great idea, but very hard logistically. Tickets would also need to be sorted, printed & distributed.
 - It could also upset kids that are late, beyond their control.

- Multicultural Day Support (Bec Evans)
 - It is part of the Festival of Learning. Will be held on 25th October, which is also Grandparents Day.
 - Activities on the oval as well as food trucks with a multicultural feel.
 - P&C were invited to run a bake sale on the day.
 - Bec Evans requested a monetary donation for a generator & various activities.
 - It was decided that \$1 per student would be allowed, so a donation of \$1100 was added to Future Funding.

REPORTS

TREASURERS REPORT

Written report presented by treasurer

MOTION moved by treasurer that the July Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.

MOVED BY: Claire Drewery

SECONDED BY: Bec Evans

Future Funding Allocation

Future allocation of funding is proposed below:

Business Cards	100.20
Gala Night	200
Float	200
Library Bags	548.05
Canteen Shirt	30
Multicultural Day	1100
Water Bubbler	14764.20
Total	16942.45

It is moved that funds in the amount of \$16942.45 be allocated for the additional activities listed above, thus seeking approval by the association for expenditure to this value.

MOVED BY: Clare Drewery

SECONDED BY: Angela Gooley

CARRIED by Consensus

CANTEEN REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Canteen Report – Claire Smith	Lisa Wright	Claire Drewery

PRINCIPAL REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Angela Gooley	Lisa Wright	Nikki Anderson

GENERAL BUSINESS

AGENDA ITEM	Treasurer Resignation & Appointment
<p>POINTS OF DISCUSSION</p> <ul style="list-style-type: none"> Tristram resigned as Treasurer last Friday 16th August. It was asked if anyone would like to apply for the position. Claire Drewery is happy to stand in for the role. A motion was passed – <ul style="list-style-type: none"> I move the motion that Tristram Connolly of <9 Daintree Place, Springfield Lakes> be removed from ATO & online banking access & Claire Drewery of <27 Silvertop Place, Spring Mountain> be nominated in his place. <p>MOVED BY: Lisa Wright SECONDED BY: Bec Evans</p>	
<p>ACTION REQUIRED</p> <ul style="list-style-type: none"> Organise to remove Tristram from accounts listed & add Claire in his place 	

AGENDA ITEM	Canteen Requests – Pay & Cut Off Time
<p>POINTS OF DISCUSSION</p> <ul style="list-style-type: none"> Claire Smith requested for herself & Katrina to be paid for an extra 1/2 hr per day from 7:30am to 8:00am. They have been working this daily to cover time to prepare orders. Also, for Claire to be paid an extra hour per week to cover time spent doing food shopping. It was also noted from the canteen report that in Term 4, request to change order cut offs to 8:00am instead of 8:30am so their start to the day flows easier & not double handing the order system. A motion was passed – <ul style="list-style-type: none"> I move the motion that we pay Claire & Katrina for an extra ½ hr each day from 7:30am till 8:00am, & Also Claire for an extra hour for food shopping. <p>MOVED BY: Lisa Wright SECONDED BY: Claire Drewery</p>	
<p>ACTION REQUIRED</p> <ul style="list-style-type: none"> Re-do Claire & Katrina’s contracts to show new pay terms 	

AGENDA ITEM	Colour Run
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • Fundraising Books are in the mail. • We had to move the date to Friday 11 October, which is 1st week back Term 4. • Morning tea to meet & greet with interested parents, get ideas, names & numbers. • Risk assessment needs to be done • Need to set a path, keeping to grassy areas. • Best colour to wear is white. Free dress day, old clothes. • Fundraising will be done from 1st-20th September. • Get noodle super soakers from Reject Shop. 	
ACTION REQUIRED	

Water Bubblers	Water bubblers
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • The cost of installation is higher than expected due to extra costs in making the plumbing Safe & Vandal Proofing, the 40ml waste & cooper having to go through 2 Besser block walls & then having to be encased. Works will be carried out over a couple of visits. The total cost will be \$ 14,764.20. • Despite the extra cost, we agreed that it is a great investment for the school & will be used for years to come. • If we act quickly, we could get it installed in time for the colour run in October. • All agreed to add the total cost of \$14764.20 to future funding for a quick turn around 	
ACTION REQUIRED	
<ul style="list-style-type: none"> • <i>Contact Civiq to organise the order.</i> 	

AGENDA ITEM	Gala Night
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • Pre-orders will be available on Qkr! • Slices cost \$2.20, we can sell for \$3.00. The flavours are choc brownies, apple, carrot, caramel. • Banana Bread cost \$1.37, sell for \$2.00. Banana & banana/choc chip available. • Make up lolly bags • Need volunteers for service times. 	
ACTION REQUIRED	

AGENDA ITEM	Movie Night
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • Since the Colour Run needed to be pushed back & the Festival of Learning are both in October, we made a decision to move the Movie night to early 2020. 	
ACTION REQUIRED	

AGENDA ITEM	Library Bags
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • Library Bags have been selling really well. We purchased 50 last month to see how they'd go & we have had to re-order them again to meet demand. • An average of 10 bags per week are selling. • We placed an order for 100 worth \$548.05, which was added to future funding. • A motion was passed – <ul style="list-style-type: none"> I move the motion that we are able to purchase library bags as needed and report at the next meeting <p style="margin-left: 40px;">MOVED BY: Lisa Wright SECONDED BY: Bec Evans</p>	
ACTION REQUIRED	

AGENDA ITEM	Cook Book
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • Part of Multicultural Day. • Parents will be asked if they would like to share a recipe from their culture, with photos & a story about the food. • The cook book will be digital based & sold for the cost of the USB purchased. • P&C are invited to use some recipes from the cook book for the bake sale, or share recipes to the cook book from the bake sale, to have that extra link between cultures. • It was also suggested during this time to have a map where families can mark their country of origin. We have 63 different cultures in the school. 	
ACTION REQUIRED	

Motions

I move the motion that Tristram Connolly of <ADDRESS> be removed from ATO & online banking access & Claire Drewery of <ADDRESS> be nominated in his place.

MOVED BY: Lisa Wright
SECONDED BY: Bec Evans

CARRIED by Consensus

I move the motion that we pay Claire & Katrina for an extra ½ hr each day from 7:30am till 8:00am, & also Claire for an extra hour for food shopping.

MOVED BY: Lisa Wright
SECONDED BY: Claire Drewery

CARRIED by Consensus

I move the motion that we are able to purchase library bags as needed and report at the next meeting.

MOVED BY: Lisa Wright

SECONDED BY: Bec Evans

New members:

Meena Devi

Items for next meeting

NEXT MEETING: 17th September, 2019 at 3:00pm