

# Springfield Central State School

## P&C COMMITTEE 2013

### RAISE THE BAR



DATE of MEETING	19 March 2013	PRESIDENT Andrew Kidd	✓	
Meeting OPENED:	7:43 PM	VICE PRESIDENT Sam Langdown	✓	SECRETARY Leonie Cullen ✓
Meeting CLOSED:	8:25 PM	VICE PRESIDENT Juliana Walterfang	✓	PRINCIPAL Angela Gooley ✓
MINUTE KEEPER:	Steve Gooley	TREASURER Michelle Kozlowski	✓	
Invited GUESTS:				
APOLOGIES:				

The minutes of the previous General Meeting held on (date) were presented and read by those present.

**MOTION moved that the minutes be accepted as a true and correct record of the meeting.**

MOVED BY:

SECONDED BY:

## BUSINESS ARISING FROM PREVIOUS MEETING:

- MOVIE NIGHT
- MOTHER'S DAY STALL

## CORRESPONDENCE

INWARD	OUTWARD
<ul style="list-style-type: none"><li>● <a href="#">Letter received</a> via e-mail from Michelle Kozlowski re: proposal</li><li>●</li><li>●</li><li>●</li><li>●</li></ul>	<ul style="list-style-type: none"><li>●</li></ul>

Letter will be tabled at next P&C general meeting planned for Tuesday 16<sup>th</sup> April 2013 at 6:30pm.

## BUSINESS ARISING FROM THE CORRESPONDENCE:

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# TREASURERS REPORT

## Part 1

Written report presented by treasurer.

**MOTION** moved by treasurer that the Treasurer's report be adopted and the accounts be confirmed and the payments ratified.

These reports were tabled in the preceding Annual General Meeting along with the Auditor's report.

## REPORTS

PRESENTED BY	THAT THE REPORT BE RECEIVED		
	MOVED	SECONDED	CARRIED
PRINCIPAL	<a href="#">Angela Gooley</a>	Juliana Walterfang	All
FUNDRAISING			
CANTEEN			

## GENERAL BUSINESS

AGENDA ITEM	WHO	POINTS OF DISCUSSON
MOVIE NIGHT		POSTPONE or CANCEL? Principal request that communication go out as soon as practicable in relation to outcome We have businesses that have paid their sponsorship last year that expected the postponement to be early this year and they haven't had any notification. Awaiting response from Brendan regarding MOVIE 2 U Previous executive to provide details to new executive committee

		<p>Option to use the Hall as the venue.          Idea to approach High School Tuckshop regarding catering for event?          Motion moved by Angela Gooley to commit to mid next term and confirmation of movie by next P&amp;C meeting.          Seconded by Danielle Pitts</p>
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**ACTION REQUIRED**

- Movie night to be postponed further till mid Term 2
- Correspondence to sponsors with proposed date for the SCSS Movie Night to be progressed.
- Correspondence to Brendan – Movies 2 U regarding availability to confirm new date.
- Confirm Movie first and new date before secondary vendors etc.
- Dates from Brendan 11<sup>th</sup> May, 25<sup>th</sup> May and 8<sup>th</sup> June

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSION</b>
Easter Hat Parade	SCSS Staff	<p>Request to continue support as per tradition of the Easter Hat parade to purchase 1 Easter egg per child.            Request \$200 donation to school            Motion to provide donation to school Easter Parade by            Seconded by Andrew Kidd            Motion to get existing executive members to organise donations by Michelle Kozlowski            Seconded by Sam Langdown</p>

**ACTION REQUIRED**

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSON</b>
CENT SALE	Juliana Walterfang	Include Cent Sale in Movie Night or not? Buckets are ready and many prizes/donations have already been received.
<b>ACTION REQUIRED</b>		
<ul style="list-style-type: none"> <li>2012 P&amp;C executive to make a donation to SCSS to the value of \$200 using existing cheque signatories.</li> </ul>		

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSON</b>
MOTHERS DAY STALL	Sam Langdown	Organise Order ASAP Catalogues Sub-committee to be organised and report to next Meeting Notebooks 75 c to be sold for \$2 Any donations from artistic parents? Stock from Mother's Day Stall from last year. Budget of \$1000 approx. \$600 to \$700 remaining Motion to set budget for Mother's Day Stall \$1000 Tricia Wills Seconded by Sarah Bliss Carried by consensus
<b>ACTION REQUIRED</b>		
<ul style="list-style-type: none"> <li>. Sub-committee to be formed – Michele Kozlowski, Sam Langdown, Fiona Chalmers, Juliana Walterfang, Terena Day, Kerry Smith</li> </ul>		
<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSON</b>
COMMUNICATION	Danielle Pitts	Communication to non-student members Principal explained process: After each P&C meeting, minutes in PDF format

will be a-mailed to all P&C members compiled from membership forms. E-mails to be blind cc'd for privacy.  
The dates of all P&C meeting and minutes will also be uploaded to the SCSS website.

## ACTION REQUIRED

- . Committee will endeavour to ensure communication to non-student members to the best of their ability
- Member will do their best to notify committee if communication is not received and ensure the committee has up to date details

AGENDA ITEM	WHO	POINTS OF DISCUSSION
MEETING	Tricia Wills	Time, Date  Vote - Tuesday 6:30 pm or 7 pm Motion to move the meeting to third Tuesday of the month at 6:30 pm by Andrew Kidd Seconded by Angela Gooley Motion put to vote of hands. 6:30pm was preferred start time from vote.

## ACTION REQUIRED

- . All meeting dates for 2013 to be displayed in school foyer and on website.

## EXCURSIONS

Advised the following:

DATE	LOCATION	DETAILS
<i>27 – 31 May</i>	<i>Tallebudgera Camp</i>	<i>Year 6 (1 week camp)</i>

<i>17 April</i>	<i>Talle Day Camp</i>	<i>Year 5 \$30</i>
<i>15 May</i>	<i>St Helena Island</i>	<i>Year 5 History trip \$47</i>

## ***NEW MEMBERSHIPS***

*New Memberships were endorsed during Annual General Meeting.*

### ***NEW MATTERS ARISING FROM MEETING:***



***NEXT MEETING: Tuesday 6:30 pm 16<sup>th</sup> April 2013***