

Springfield Central State School



P&C ASSOCIATION 2013

MANY HANDS – ONE VISION



| | | |
|--|---|---|
| No. in Attendance: 9 | <i>PRESIDENT</i> Andrew Kidd | ✓ |
| DATE of MEETING: 19 th November 2013 | <i>VICE PRESIDENT</i> Juliana Walterfang | |
| Meeting OPENED: 6:30pm | <i>TREASURER</i> Michelle Kozlowski | ✓ |
| Meeting CLOSED: 7:37pm | <i>SECRETARY</i> Leonie Cullen | ✓ |
| MINUTE KEEPER: Leonie Cullen | <i>PRINCIPAL</i> Angela Gooley | ✓ |
| GUESTS: Sheila Ireland | | |
| APOLOGIES: nil | | |

The minutes of the previous General Meeting held on 15th October 2013 were presented and read by those present.

MOTION moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Andrew Kidd

SECONDED BY: Angela Gooley

CARRIED by consensus

CORRESPONDENCE

| INWARD | OUTWARD |
|--|--|
| <ul style="list-style-type: none"> As per Correspondence Register | <ul style="list-style-type: none"> As per Correspondence Register |

TREASURERS REPORT

Written report presented by treasurer

MOTION moved by treasurer that the Treasurer's report be adopted and the accounts be confirmed and the payments ratified, including the approval to increase the working capital of the canteen by \$500 to \$2500

MOVED BY: Michelle Kozlowski

SECONDED BY: Danielle Pitts

CARRIED by consensus

PRINCIPALS REPORT

Written report presented by Angela Gooley

Vote for a move to electronic report cards effective Term 4 – all 8 members attending voted yes.

P&C to present an end of year report at Awards Day on December 10th, Andrew Kidd will present this and present the 100 nights of reading class winners.

GENERAL BUSINESS

| AGENDA ITEM | WHO | POINTS OF DISCUSSION |
|---|--------------------|----------------------|
| Canteen | Juliana Walterfang | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> . Munch Monitor is working well. Nearly 100% hot food ordering. Last day of canteen for the year is December 6th. | | |

| AGENDA ITEM | WHO | POINTS OF DISCUSSION |
|---|-------------|----------------------|
| Stocktake | Andrew Kidd | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> Being carried out on 9th December 2013 | | |

| AGENDA ITEM | WHO | POINTS OF DISCUSSION |
|---|-------------|----------------------|
| Car Boot Sale | Andrew Kidd | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> It was a successful event. \$822 Profit Springfield Central State High School held a food stand, was good to have a relationship with high school and hopefully we can help each other promote future community events for each school. We learnt lessons to hold it again in the future. | | |

| AGENDA ITEM | WHO | POINTS OF DISCUSSION |
|---|---|----------------------|
| Red Day – 6 th December 2013 | Michelle Kozlowski & Juliana Walterfang | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> Menu – Nachos or wedges, drink and gift bag of goodies – Sale price \$10 each. All orders have to be made through Munch Monitors (online ordering) Orders to be made by December 3rd. <p>Motion made for the expenditure of \$879 for the event</p> <p>MOVED BY: Andrew Kidd SECONDED BY: Juliana Walterfang CARRIED by consensus</p> | | |

| AGENDA ITEM | WHO | POINTS OF DISCUSSION |
|---|--------------------|----------------------|
| Donation suggestion | Juliana Walterfang | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> Trophy for the winning classroom of 100 nights of reading. School has a contact for trophies, P&C will obtain quotes etc. hoping to secure this prior to the award presentation on December 10th. Suggestion of P&C donating a trophy cabinet, quotes are to be sourced from a cabinet maker. | | |

| AGENDA ITEM | WHO | POINTS OF DISCUSSON |
|---|--------------------|---------------------|
| Budget Planning | Michelle Kozlowski | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> We are ensuring we have funds to pay for the regular outlays for the year, eg insurance, audit payment, donations to regular school events, next year executive t-shirts. | | |

| AGENDA ITEM | WHO | POINTS OF DISCUSSON |
|---|-----|---------------------|
| Ipswich City Council | | |
| ACTION REQUIRED | | |
| <ul style="list-style-type: none"> Sheila Ireland attended the meeting to address any issues we have. We spoke about possible extra signage or road marking to indicate the one way traffic in the car park. Sheila reminds us of grants available for community events. | | |

NEXT MEETING: Tuesday 18th February 2013