

# Springfield Central State School



## P&C ASSOCIATION 2018

MANY HANDS – ONE VISION



No. in Attendance:	<i>President</i> <i>Rebecca Evans</i>	✓
DATE of MEETING: 19/03/ 2018	<i>Vice President</i> <i>Debbie Johnson</i>	✓
Meeting OPENED: 6:00pm	<i>Treasurer</i> <i>Rebecca Beyer</i>	✓
Meeting CLOSED: 6:59pm	<i>Assistant Treasurer</i> <i>Claire Drewery</i>	✓
	<i>Secretary</i> <i>Megan Henriksen</i>	✓
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS:		
APOLOGIES:		

The minutes of the previous General Meeting held on 19<sup>th</sup> February were presented and read by those present.

**MOTION moved that the minutes be accepted as a true and correct record of the meeting.**

MOVED BY: *Lisa Wright*  
 SECONDED BY: *Emma Turnbull*  
 CARRIED by Consensus

Business arising from previous Meeting:

### CORRESPONDENCE

INWARD	OUTWARD
• As per Correspondence Register	• As per Correspondence Register

**MOTION moved that the inward correspondence be accepted and the outward correspondence be adopted**

MOVED BY:  
 SECONDED BY:  
 CARRIED by Consensus

*Moved Lisa Wright  
 Seconded - Emma Turnbull.*

## **BUSINESS ARISING FROM CORRESPONDENCE:**

- Canteen Convenor Resignation

## **REPORTS**

### **TREASURERS REPORT**

Written report presented by treasurer

**MOTION moved by treasurer that the February Treasurer's report be adopted and the accounts be confirmed and the payments ratified.**

MOVED BY: Rebecca Beyer

SECONDED BY:

**CARRIED by Consensus**

#### Future Funding Allocation

No future allocation was proposed.

### **CANTEEN REPORT**

Canteen report was not available and will be presented at the next meeting.

### **PRINCIPAL REPORT**

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Angela Gooley		

## **GENERAL BUSINESS**

<b>AGENDA ITEM</b>	Canteen Convenor
<b>POINTS OF DISCUSSION</b>	3 options presented by the Exec as per the attachment.  Motion put forward to select option 1
<b>ACTION REQUIRED</b>	<ul style="list-style-type: none"><li>• Advertising by the new Executive</li></ul>

### **Motions**

1. That the position of Canteen Convenor be advertised for 2 days per week with the intention to build hours. Current Convenor to stay on for a maximum of 4 weeks in term 2 to assist new convenor.

MOVED BY:

SECONDED BY:

**CARRIED by Consensus - 1 member voting against.**

#### ***New members:***

Nil

***NEXT MEETING: TBA***

**From:** mailer@managedcloudhostingemail.com [mailto:mailer@managedcloudhostingemail.com] **On Behalf Of** Lisa Wright

**Sent:** Monday, 30 April 2018 12:35 PM

**To:** Enquiries <enquiries@pandcsqld.com.au>

**Subject:** P&Cs Qld Website Enquiry

**Name**

Lisa Wright

**School Name**

Springfield Central State School

**Email**

[lnwright78@gmail.com](mailto:lnwright78@gmail.com)

**Telephone**

0412318840

**Message**

Hi,

We have a situation where we have lost the minutes that was produced by our secretary for 2017 for our last general meeting. She doesn't have a back up copy or notes, so we no longer have a record of who motioned & seconded items. What would you suggest we do?

Thank you,  
Lisa Wright

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**Inwright78@gmail.com**

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**From:** Katrina Anderson <katrina@pandcsqld.com.au>  
**Sent:** Tuesday, 1 May 2018 12:37 PM  
**To:** Lisa Wright  
**Subject:** RE: P&Cs Qld Website Enquiry-Springfield Central SS

Hi Lisa,

Thank you for your enquiry below.

At the next general meeting, see who was present at the meeting concerned. Follow the general meeting agenda and try to fill in the blanks about who was present, what was discussed and what motions may have been passed. Create a version of the minutes as best as you can.

Make a note at the beginning of these minutes that the original minutes have been misplaced and this version of the minutes is a recollection from those members present.

Should you require further clarification, please let me know.

Kind regards,

*Katrina*

**Katrina Anderson**  
**P&C Services Manager**  
**Department of Education/P&Cs Qld**



Diamond Jubilee History Collection Project

*P&Cs Qld is your source of accurate information for state school P&Cs*



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