

# Springfield Central State School



## P&C ASSOCIATION 2018

MANY HANDS – ONE VISION



No. in Attendance: 14	<i>President</i> <i>Claire Drewery</i>	
DATE of MEETING: 17/07/2018	<i>Vice President</i> <i>Ai Lin Yap</i>	✓
Meeting OPENED: 6:03pm	<i>Treasurer</i> <i>Rebecca Beyer</i>	✓
Meeting CLOSED: 7:18pm	<i>Assistant Treasurer</i> <i>Emma Turnbull</i>	✓
	<i>Secretary</i> <i>Lisa Wright</i>	✓
	<i>Grants Officer</i> <i>Tracy Kollmann</i>	✓
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS: Sheila Ireland		
APOLOGIES: Claire Drewery, Kate Lane, Kristy Thompson, Stacey Thomasen, Paige Idstein		

The minutes of the previous General Meeting held on 19<sup>th</sup> June were presented and read by those present.

**MOTION** moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Lara Matthews

SECONDED BY: Michael Coad

CARRIED by Consensus

#### Business arising from previous Meeting:

- Purchase of 2<sup>nd</sup> BBQ with Grant Money - \$1000 of grant money to be used. See Treasurer's Report
- MADD Night – Children arrive at 4:30pm, Sausage sizzle, snacks & drinks available from then. Intermission will be 20mins with possible sausages sizzle (up to P&C, might be handy to use up excess sausages made)

*LM*  
21/8/18

## CORRESPONDENCE

INWARD	OUTWARD
• As per Correspondence Register	• As per Correspondence Register

**MOTION moved that the inward correspondence be accepted, and the outward correspondence be adopted**

MOVED BY: Lisa Wright

SECONDED BY: Michelle Kozlowski

CARRIED by Consensus

## BUSINESS ARISING FROM CORRESPONDENCE:

- School Uniform Proposals – Michelle Kozlowski. There will be a chance to renew contract. Angela Gooley will ask if Lowes would be willing to stock a female style slim track pant. Jackets may have a small embroidered name above logo on left breast in white or navy stitching.

Meeting halted by arrival of Sheila Ireland at 6:15pm.

Meeting resumed at 6:36pm.

## REPORTS

### TREASURERS REPORT

Written report presented by treasurer

**MOTION moved by treasurer that the March Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.**

MOVED BY: Emma Turnbull

SECONDED BY: Bec Evans

CARRIED by Consensus

### Future Funding Allocation

Future allocation of funding is proposed below:

Purchase of 2 <sup>nd</sup> BBQ	1000
MADD Night	1000
Springfield Display Village Launch Event	2000
Additional fee needed for P&C Seminar	40
Official Opening of Shade Cover	200
<b>Total</b>	<b>4240</b>

It is moved that funds in the amount of \$ 4240.00 be allocated for the additional activities listed above, thus seeking approval by the association for expenditure to this value.

MOVED BY: Emma Turnbull

SECONDED BY: Bec Evans

CARRIED by Consensus

*Y. Gooley*  
2/18/18

## CANTEEN REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Canteen Report – Claire Smith	Michael Coad	Tracy Kollmann

## PRINCIPAL REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Angela Gooley	Carrie Hameleinen	Michelle Kozlowski

*\*Shade Cover Opening due to be Thursday 9<sup>th</sup> August, 2018 at 2:00pm*

## GENERAL BUSINESS

AGENDA ITEM	Springfield Display Village Opening BBQ
<b>POINTS OF DISCUSSION</b>	<ul style="list-style-type: none"> <li>We need more tent space to serve &amp; cook different items.</li> <li>Cool room hire, ask for possible donation for the day.</li> <li>Some banks offer their staff volunteer days. Ask at Heritage. Gaye at RACQ bank is supporter of school &amp; may help.</li> <li>Ask school staff if they can volunteer some time</li> <li>Angela suggested to spend extra money to get another quality BBQ like current one.</li> </ul>
<b>ACTION REQUIRED</b>	<ul style="list-style-type: none"> <li>Get email together to send out to potential volunteers</li> <li>Ask at banks if anyone available to help</li> </ul>

AGENDA ITEM	Advertise for Kitchen Hand in Canteen
<b>POINTS OF DISCUSSION</b>	<ul style="list-style-type: none"> <li>Claire Smith is taking on the Wednesday paid work day in the canteen.</li> <li>We are looking at the possibility of a paid kitchen hand for Friday mornings who could also take over for the day when necessary. Members supported the idea.</li> </ul>
<b>ACTION REQUIRED</b>	<ul style="list-style-type: none"> <li>Review figures to ensure a 2<sup>nd</sup> paid position will be viable.</li> </ul>

AGENDA ITEM	Loose Change Fundraiser Update
<b>POINTS OF DISCUSSION</b>	<ul style="list-style-type: none"> <li>We need to discuss this fundraiser further, organise &amp; arrange a start date.</li> <li>Michelle Kozlowski is happy to count the takings.</li> </ul>
<b>ACTION REQUIRED</b>	<ul style="list-style-type: none"> <li>As above</li> </ul>

*AG*  
2/8/18



<b>AGENDA ITEM</b>	Xmas in July Fundraiser Update
<b>POINTS OF DISCUSSION</b>	<ul style="list-style-type: none"> <li>We will postpone this fundraiser till 4<sup>th</sup> term and have a Christmas raffle.</li> </ul>
<b>ACTION REQUIRED</b>	<ul style="list-style-type: none"> <li></li> </ul>

### ***Motions***

I would like to move the motion that the executive committee can change the following; pricing, menu and days for canteen service and close off days of canteen service when necessary. Any changes will be noted in the next meeting.

MOVED BY: Ai Lin Yap

SECONDED BY: Angela Gooley

CARRIED by Consensus

### ***New members:***

### ***Items for next meeting:***

What we applied for using Sheila's Grant

New oven for Canteen

Coffee machine for Hall Kitchen

***NEXT MEETING: 21<sup>st</sup> August, 2018***

*Yap*  
2/8/18