

Springfield Central State School



P&C ASSOCIATION 2018

MANY HANDS – ONE VISION



No. in Attendance: 13	<i>President</i> <i>Claire Drewery</i>	✓
DATE of MEETING: 21/08/2018	<i>Vice President</i> <i>Ai Lin Yap</i>	✓
Meeting OPENED: 6:03pm	<i>Treasurer</i> <i>Rebecca Beyer</i>	
Meeting CLOSED: 7:03pm	<i>Assistant Treasurer</i> <i>Emma Turnbull</i>	
	<i>Secretary</i> <i>Lisa Wright</i>	✓
	<i>Grants Officer</i> <i>Tracy Kollmann</i>	✓
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS:		
APOLOGIES: Rebecca Beyer, Emma Turnbull		

The minutes of the previous General Meeting held on 17th July were presented and read by those present.

MOTION moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Lara Matthews

SECONDED BY: Tracy Kollmann

CARRIED by Consensus

Business arising from previous Meeting:

CANCELATION OF DISPLAY VILLAGE BBQ: Claire explained reasons behind cancelation - not enough volunteers & too much work to do for our small group.

MADD NIGHT FOOD: It was discussed that we will sell sausage on bread & burgers along with drinks & snacks before the show starts. Then drinks & snacks during intermission along with any leftover sausages & burgers.

CORRESPONDENCE

INWARD	OUTWARD
<ul style="list-style-type: none">As per Correspondence Register	<ul style="list-style-type: none">As per Correspondence Register

MOTION moved that the inward correspondence be accepted, and the outward correspondence be adopted

MOVED BY: Lisa Wright

SECONDED BY: Carrie Hamalainen

CARRIED by Consensus

BUSINESS ARISING FROM CORRESPONDENCE:

- Baby/Kids Market – Tracy Kollmann
 - Possible event to be held once or twice a year, charging vendors to sell (per table basis, eg \$50, gold coin donation for entry). 50 tables available for use at school.
 - Gauge from community, eg. Springfield Mummies page. Usually a popular event elsewhere.
 - Ask for grant to help with running costs. Canteen or kitchen can be open to sell goods & fundraise further
 - P&C Public Liability can be applied for to cover individual days of indemnity.
 - Need to place restrictions such as the quality of goods, & no pop up shop style stores.
- School Banking – Tracy Kollmann
 - 2 banks available for school banking in Qld schools, Commonwealth Bank offering better rewards.
 - School gets \$5 for every new child banking & \$5 for every 10 deposits.
 - Have representative come to next prep open day/start of school year. Not done for this years students so our bankers & rewards are down. Need to advise new families also. Send out an email so parents are aware of the rewards the school gets for their banking.
 - Suggested to have a stall out front of the hall for Book Week.
- Book Week Donation
 - We donated \$200 for the organisation National Numeracy & Literature Week.
- Catering in the hall (Monday 20th August)
 - We had a short notice chance to fundraise by catering for a meeting in the hall on Monday, 20th August. It was a successful day & will be fully paid for by organisers.
- Purchase of microphones for Arts Department – Bec Evans
 - Good quality, hardy microphones.
 - Can be used across the school & for events brought in.
 - ½ of the total amount was requested. A motion was moved to pay \$3531.00 to the Arts Department.

REPORTS

TREASURERS REPORT

Written report presented by treasurer

MOTION moved by treasurer that the March Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.

MOVED BY: Lisa Wright

SECONDED BY: Tracy Kollmann

CARRIED by Consensus

Future Funding Allocation

Future allocation of funding is proposed below:

Staff Appreciation Day	300.00
Grandparents Day Tea & Coffee	100.00
Behaviour Pin Donation	2200.00
Raise The Bar Stickers Donation	2500.00
Extra Shade Structure	1725.00
Literacy & Numeracy Week Donation	200.00
Microphones for Arts Department	3531.00
Total	10556.00

It is moved that funds in the amount of \$10556.00 be allocated for the additional activities listed above, thus seeking approval by the association for expenditure to this value.

MOVED BY: Lisa Wright

SECONDED BY: Lara Matthews

CARRIED by Consensus

CANTEEN REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Canteen Report – Claire Smith	Ai Lin Yap	Bec Evans

- With looking into recycling proposal

PRINCIPAL REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Angela Gooley	Lisa Wright	Carrie Hamalainen

- P&C endorsed EE4L & enrolments process to start from now to allow for extra students.

GENERAL BUSINESS

AGENDA ITEM	Treasurer position & hand over
POINTS OF DISCUSSION <ul style="list-style-type: none">• Bec Beyer is leaving at end of term 3.• We need to change the contact persons for the ATO. (Motion moved) Claire & Emma Nominated as new contacts.• Mahala Fitzgerald is looking at moving into the treasurers position. Her P&C membership was accepted tonight.	
ACTION REQUIRED <ul style="list-style-type: none">• <i>Call meeting to induct Mahala into the Treasurers position.</i>	

CP

AGENDA ITEM	Shade structure excess (drainage)
POINTS OF DISCUSSION <ul style="list-style-type: none"> Claire explained the reason for the shade excess, as per email sent – <p>When the specs were drawn up, we wanted the drain to go into the storm water system, but we didn't specify where it should be tapped into.</p> <p>The builder at the time was following instructions and had a budget. He tapped into the storm water drain at the closest, cheapest point to the structure. On final inspection, unfortunately, the layout of the land didn't work for this design, and it was recommended that we move the drainage tap in further down the line where it will flow better, and that the drainage pipes would be deeper underground.</p> <p>Regardless of whether it was done now, or at the time of build, there still would have been the extra charge to have the storm water drainage further down.</p> <p>I hope this explains better why it needs to be moved. I don't think anyone is to blame for this, or that it didn't comply with regulations, as we happened to not go directly as originally planned.</p> <ul style="list-style-type: none"> The school is paying for ½ of the excess, so P&C owe \$1725 as per Future Funding Allocation 	
ACTION REQUIRED <ul style="list-style-type: none"> Bill to be paid 	

AGENDA ITEM	What was applied for – Sheila Ireland's Grant
POINTS OF DISCUSSION <ul style="list-style-type: none"> Tracy has checked the progress, expect a few more weeks. We probably won't get everything, but there has been talk of the oven getting approved. What was applied for – Oven, Start of the 5/6's playground, Water Cooler Bubblers, Grandparents Day. Tracy is creating a rolling calendar of when grants become available to make it easier for applying. We are now able to re-apply for the Gambling Community Fund 	
ACTION REQUIRED <ul style="list-style-type: none"> Apply for Gambling Community Fund 	

AGENDA ITEM	Result of Canteen Assistant proposal
POINTS OF DISCUSSION <ul style="list-style-type: none"> We are not currently in the position to hire an assistant for the canteen on Friday mornings. Need to look for a volunteer though to potentially step in if Claire is sick, with the thought of eventually becoming the paid assistant when/if figures improve enough. 	
ACTION REQUIRED <ul style="list-style-type: none"> Keep an eye out for trustworthy volunteers to step in. 	

Motions

I would like to move the motion that Claire Drewery & Emma Turnbull be added as office bearers for the ATO.

MOVED BY: Lisa Wright

SECONDED BY: Lara Matthews

CARRIED by Consensus

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New members:

Mahala Fitzgerald

Items for next meeting

NEXT MEETING: 18st September, 2018