

# Springfield Central State School



## P&C ASSOCIATION 2019

MANY HANDS – ONE VISION



No. in Attendance: refer sign on	<i>President Claire Drewery</i>	✓
DATE of MEETING: 26/03/19	<i>Vice President AiLin Yap</i>	✓
Meeting OPENED: 6:53pm	<i>Treasurer</i>	
Meeting CLOSED:	<i>Assistant Treasurer</i>	
MINUTE KEEPER: Lara Matthews	<i>Secretary Lisa Wright</i>	✓
	<i>Principal Angela Gooley</i>	✓
Invited GUESTS:		
APOLOGIES: Kate Lane, Maria Fernauda Barbaresco		

The minutes of the previous AGM Meeting held on March 19th, 2018 were presented and read by those present.

**MOTION moved that the minutes be accepted as a true and correct record of the meeting.**

MOVED BY: Claire Smith

SECONDED BY: Deb Johnson

CARRIED by Consensus

### ***BUSINESS ARISING FROM THE PREVIOUS AGM MINUTES:***

#### **TREASURERS REPORT**

Written report presented by - as per attached documentation

***No official Treasurer's report and will be read at the next general meeting.***

**MOTION moved by treasurer that the Treasurer's report be adopted and the accounts be confirmed and the payments ratified.**

MOVED BY:

SECONDED BY:

CARRIED by Consensus

**MOTION moved by President Claire Drewery that the P&C Association's audited annual financial statement be adopted.**

**MOVED BY: Claire Drewery**

**SECONDED BY: Bec Evans**

**CARRIED by Consensus**

**MOTION moved by Angela Gooley that the P&C Association's planned annual budget be adopted.**

**MOVED BY: Angela Gooley**

**SECONDED BY: Michelle Kozlowski**

**CARRIED by Consensus**

## ***PRESIDENT'S REPORTS 2019***

**Written report presented by Claire Drewery - as per attached documentation**

**MOTION moved by Claire Drewery, that the president's report be adopted.**

**MOVED BY: Claire Drewery**

**SECONDED BY: Deb Johnson**

**CARRIED by Consensus**

**All memberships now lapse, and new membership applications are to be completed and returned.**

**MOTION moved that all new memberships be accepted.**

**MOVED BY: Angela Gooley**

**SECONDED BY: Kristy Hutchison**

**CARRIED by Consensus**

## ***EXECUTIVE APPOINTMENT'S***

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSION</b>
	<b>President</b>	NOMINEE: Deb Johnson Seconded by: Claire Drewery NOMINEE Seconded by:
<b>ACTION REQUIRED</b> <ul style="list-style-type: none"><li>• Congratulations Deb Johnson</li><li>• Address: 16 Acacia Place, Spring Mountain, QLD 4300</li></ul>		

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSION</b>
	<b>Vice President x 2</b>	NOMINEE: Maria Fernanda Barbaresco Seconded by: Bec Evans NOMINEE: Claire Drewery Seconded by: Deb Johnson
<b>ACTION REQUIRED</b> <ul style="list-style-type: none"><li>• Congratulations to Maria Fernanda Barbaresco and Claire Drewery</li><li>• Address: 109 Angelica Avenue, Springfield QLD 4300</li><li>• Address Claire: 27 Silvertop Crescent Spring Mountain 4300</li></ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<b>Treasurer</b>	NOMINEE: Tristram Connolly Seconded by: Claire Drewery
<b>ACTION REQUIRED</b>		
<ul style="list-style-type: none"> <li>• Congratulations to Tristram Connolly</li> <li>• Address: 9 Daintree Place Springfield Lakes 4300</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<b>Assistant Treasurer</b>	NOMINEE: Michelle Kozlowski Seconded by: Kristy Hutchison
<b>ACTION REQUIRED</b>		
<ul style="list-style-type: none"> <li>• Congratulations to Michelle Kozlowski</li> <li>• Address: 13 Caraway Street Springfield Lakes 4300</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<b>Secretary</b>	NOMINEE: Lisa Wright Seconded by: Angela Gooley NOMINEE: Seconded by:
<b>ACTION REQUIRED</b>		
<ul style="list-style-type: none"> <li>• Congratulations to Lisa Wright</li> <li>• Address: 23 Colorado Drive Springfield Lakes 4300</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<b>Grants Officer</b>	NOMINEE: Tracy Kollmann Seconded by: Lara Matthews NOMINEE: Seconded by:
<b>ACTION REQUIRED</b>		
<ul style="list-style-type: none"> <li>• Congratulations to Tracy Kollmann</li> </ul> ADDRESS: 47 Caraway Street Springfield Lakes 4300		

## APPOINTMENT OF ASSOCIATION'S AUDITOR

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Appointment of 2019 Financial Auditor</b>	<b>Treasurer</b>	<p style="color: #800000;"><b>Tristram Connolly moved the motion to nominate Extrado as the financial auditor for the 2019 year.</b></p> <ul style="list-style-type: none"> <li>• Extrado is a local accounting firm (Augustine Heights) that has completed the audits for SCSS P&amp;C Association for the last three years.</li> </ul> <p><b>MOVED BY: Tristram Connolly</b> <b>SECONDED BY: Michelle Kozlowski</b></p>

		<b>CARRIED by Consensus</b>
<b>ACTION REQUIRED</b>		
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## **GENERAL AGM BUSINESS**

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSION</b>
<b>Removal of P&amp;C Signatories</b>		<p><b>Angela Gooley moved the motion to remove:</b></p> <ul style="list-style-type: none"> <li>as signatories of the Springfield Central State School Parents and Citizens Association account held at the Heritage Building Society Ai Lin Yap Mahala Fitzgerald</li> </ul> <p><b>MOVED BY: Angela Gooley</b> <b>SECONDED BY: Kristy Hutchison</b> <b>CARRIED by Consensus</b></p>
<b>ACTION REQUIRED</b>		
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<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSION</b>
<b>Addition of P&amp;C Signatories</b>		<p><b>Angela Gooley moved the motion to:</b></p> <p>-Add as signatories of the Springfield Central State School Parents and Citizens Association account held at the Heritage Building Society</p> <ul style="list-style-type: none"> <li>Michelle Kozlowski, Lisa Wright, Tristram Connolly, Claire Drewery, Debbie Johnson, Maria Fernanda Barbaresco</li> <li>Remove exiting member/s Claire Drewery and Mahala Fitzgerald and authorise 2019 President Debbie Johnson and Tristram Connolly to hold the password for the authorisation access.</li> </ul> <p><b>MOVED BY: Angela Gooley</b> <b>SECONDED BY: Kristy Hutchison</b> <b>CARRIED by Consensus</b></p>
<ul style="list-style-type: none"> <li>Current executive will meet with new executive to co-ordinate changeover of signatories.</li> </ul>		

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>POINTS OF DISCUSSION</b>
<b>Adoption of the Student Protection Risk Management Strategy</b>		<p>Student Protection Risk Management Strategy This document has been compiled by the DETE and P&amp;C Qld to assist P&amp;C Associations to comply with the legislative requirements of the Commission for Children and Young People and Child Guardian Act 2000, the commission for Children and Young People and Child Guardian Regulation 2001, and the Commission for Children and Young People Amendment Regulation (No. 1) 2006. The Strategy outlines the requirements and expectations of volunteers and P&amp;C employees with regard to the protection of students from harm or the risk of harm as members of a State school community. Further information and the Strategy document and User's Guide are located on the P&amp;C Qld and DETE websites.</p> <p><b>Angela Gooley moved the motion to endorse the Student Risk Management Plan</b> <b>MOVED BY: Angela Gooley</b> <b>SECONDED BY: Bec Evans</b></p>

		CARRIED by Consensus

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Adoption of 2019 AIP and Annual Budget		Angela Gooley moved the motion to endorse the 2019 AIP and Budget MOVED BY: Angela Gooley SECONDED BY: Nikki Anderson CARRIED by Consensus

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Adoption of 2019 <a href="#">P&amp;C Constitution</a>		Debbie Johnson moved the motion to endorse the 2019 Constitution MOVED BY: Debbie Johnson SECONDED BY: Michelle Kozlowski CARRIED by Consensus

AGENDA ITEM	WHO	POINTS OF DISCUSSION
Adoption of Heritage Bank to continue as association banking institution		Angela Gooley moved the motion to adopt Heritage Bank to continue as association's banking institution MOVED BY: Angela Gooley SECONDED BY: Ai Lin Yap CARRIED by Consensus

AGENDA ITEM	WHO	POINTS OF DISCUSSION
To confirm alternate start times for P&C meetings at 3:00pm and 6:00pm,		Angela Gooley moved the motion to alternate P&C start times 3:00 and 6:00 MOVED BY: Angela Gooley SECONDED BY: Lisa Wright CARRIED by Consensus

Meeting Closed: 7:30pm