The minutes of the previous General Meeting held on October 21st 2014 were presented and read by those present.

**MOTION** moved that the minutes be accepted as a true and correct record of the meeting.

**MOVED BY:** Rebecca Evans  
**SECONDED BY:** Nikki Anderson  
**CARRIED by Consensus**
CORRESPONDENCE

INWARD
- As per Correspondence Register

OUTWARD
- As per Correspondence Register

BUSINESS ARISING FROM THE CORRESPONDENCE:
- Request from SCSS Facilities Officer for a donation of $100 to go towards plant revamping in the garden between the canteen and the pathway to K block. Investigate if Ipswich City Council Free Plant Program applies to schools or put in a request to the council for plants. Research if any other grants available.
- P&C QLD’s procedure for sending out minutes and reports is that minutes are to be sent out in a draft form with no reports attached. Once the minutes are passed at the next General Meeting, minutes are then to be uploaded to the schools website.

MOTION moved that the inward correspondence be accepted and the outward correspondence be adopted.
MOVED BY: Rebecca Evans
SECONDED BY: Rebecca Beyer
CARRIED by Consensus

TREASURERS REPORT
Written report presented by treasurer

Proposed future allocation of funding:
- 100 Nights of Reading (Trophy engraving and prizes) $300
- Award Day Pin Contributions $1,200
- Account Audit Fee $450
- P&C QLD Membership and Insurance $1,200
- Donation to School Garden $100

MOVED BY: Michelle Johnson
SECONDED BY: Anita Parsons
CARRIED by Consensus

MOTION moved by treasurer that the Treasurer’s report be adopted and the accounts be confirmed and the payments ratified.
MOVED BY: Michelle Johnson
SECONDED BY: Anita Parsons
CARRIED by Consensus

REPORTS

<table>
<thead>
<tr>
<th>PRESENTED BY</th>
<th>THAT THE REPORT BE RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Report – Angela Gooley</td>
<td>MOVED</td>
</tr>
<tr>
<td>Angela Gooley</td>
<td></td>
</tr>
</tbody>
</table>

Page - 2 - of 4
PRESENTED BY

THAT THE REPORT BE RECEIVED

MOVED

SECONDED

Canteen Report- Rebecca Evans  
Rebecca Evans  
Angela Gooley

- New menu distributed to the school community. Chocolate chip cookies, razz bri LOL, apple pop top and garlic bread have been popular.
- Last day of canteen will be on the 5th December so that defrosting of freezers, stocktaking, 2015 preparations and a general clean up can be completed.
- Previously approved funding for training has not been expended, to be revisited in 2015.
- Improvements to the canteen with the help of funding from the Smart Choices Grant for installation of shelving and deep drawers has been proposed that this be considered next financial year.
- Storage tubs will need to be purchased for additional classes in 2015.
- Opportunity for a new canteen convenor exists, to commence in week 1 of 2015.
- During October, the canteen was run under budget. Sales were recorded online to the value of $2,811.85 which comprised 678 orders served in the month over 8 opening days.

GENERAL BUSINESS

AGENDA ITEM  WHO  POINTS OF DISCUSSION

Movie Night Reflection  Rebecca Evans  A great night, enjoyed by all who came. Tokens made the exchange of items easier.

ACTION REQUIRED

- Hall Freezer  Rebecca Evans  $120 profit made over 2 Wednesdays open so far. Ice Blocks to be on offer in free play the last week of school Monday- Thursday

ACTION REQUIRED

- Term 4 Red Day  Rebecca Evans  Santa’s Lolly Shop organization going well. Lolly shop to be open during free play. Lollies to be bagged up into $.050 and $1 bags.

ACTION REQUIRED

- Christmas Raffle  Rebecca Evans  Donations currently been collected. Just over $200 has been banked from tickle sales. Raffle to be drawn on the last day of school for the year at parade.

ACTION REQUIRED
**AGENDA ITEM**
**WHO**
Canteen
Rebecca Evans

**POINTS OF DISCUSSION**
Need more volunteers to be able to run canteen.

**ACTION REQUIRED**
- 

**AGENDA ITEM**
**WHO**
Planning for 2015 including ideas for money raised this year
Rebecca Evans

**POINTS OF DISCUSSION**
Need to safeguard there is a working capital left in account at all times. Ideas include: shade over the oval, shade over the late pass area, cold water bubblers and extra gazebos for shade for sporting activities.

**ACTION REQUIRED**
- Organized a survey for parents to find out what they would like
- Get quotes for hard roof sun shades
- Look into Sun Grants

**AGENDA ITEM**
**WHO**
2015 Welcoming of new families ideas.
Rebecca Evans

**POINTS OF DISCUSSION**
Ipswich City Council has grants available for community events. Suggestion of a meet and greet at a park. A fete/family fun day.

**ACTION REQUIRED**
- 

**NEW MEMBERSHIPS**

NO new memberships

**NEXT MEETING:** 6pm, 17th February 2015