No. in Attendance: 16
DATE of MEETING: 19/08/2014
Meeting OPENED: 6.00
Meeting CLOSED: 7.37
MINUTE KEEPER: Rebecca Beyer
Invited GUESTS: Shiela Ireland

The minutes of the previous General Meeting held on 15th July 2014 were presented and read by those present.

MOTION moved that the minutes be accepted as a true and correct record of the meeting.
MOVED BY: Rebecca Evans
SECONDED BY: Angela Gooley
CARRIED by Consensus

CORRESPONDENCE

<table>
<thead>
<tr>
<th>INWARD</th>
<th>OUTWARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>• As per Correspondence Register</td>
<td>• As per Correspondence Register</td>
</tr>
</tbody>
</table>

MOTION moved that the inward correspondence be accepted and the outward correspondence be adopted
MOVED BY: Rebecca Evans
SECONDED BY: Rebecca Beyer
CARRIED by Consensus
BUSINESS ARISING FROM THE CORRESPONDENCE:

- Resignation from Michelle Kozlowski as SCSS P&C Treasurer
  Date effective 20 August 2014, Vice President to take over role until next General meeting when the election of new treasurer will happen after advertising position

- Proposal from Stacey Thomasen for purchase of additional Financial Resources for students
  P&C to pay $604.26 that has been raised from School Banking Fundraising

- Request from Stacey Thomasen for National Literacy Week
  $150 to be donated to the school for the celebrations for the week

MOVED BY: Rebecca Evans
SECONDED BY: Anita Parsons
CARRIED by Consensus

TREASURERS REPORT

Written report presented by treasurer

MOTION moved by treasurer that the Treasurer’s report be adopted and the accounts be confirmed and the payments ratified.

MOVED BY: Michelle Kozlowski
SECONDED BY: Anita Parsons
CARRIED by Consensus

Proposed future allocation of funding:

- Additional Maths Kits Resourced from School Banking Fundraising $604.26
- Literacy and Numeracy Week Celebrations Donation $150
- Movie Night $2,500
- Canteen Professional Development $250
- Volunteer of the Term Award $100

MOVED BY: Michelle Kozlowski
SECONDED BY: Anita Parsons
CARRIED by Consensus

REPORTS

<table>
<thead>
<tr>
<th>PRESENTED BY</th>
<th>THAT THE REPORT BE RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MOVED</td>
</tr>
<tr>
<td>Principal Report – Angela Gooley</td>
<td>Rebecca Evans</td>
</tr>
</tbody>
</table>

Canteen Report - Rebecca Evans

- Successful P-3 Athletics Day Sausage Sizzle and implementation of new process for collection of ice blocks
- Removing from the menu large beef pies and maintaining party pies which are more popular
- Plans for an upcoming event of taste testing of new food items
- Purchase of a new pie warmer from the Smart Choices Grant
- More volunteers helping out, which will be recognised with new Volunteer of the Term award commencing Term 4
- Implementing the school style traffic light into the menu to give greater awareness of smarter choices that are green or amber
- Preparing a survey for online participation to capture more feedback from the school community and implementing a suggestion box at the front of the canteen for students
- Greater awareness of OSH requirements to be researched
- A new focus on making the best use of the allocated budget with minimal wastage and better value for customers
### GENERAL BUSINESS

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>WHO</th>
<th>POINTS OF DISCUSSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Movie Night and Cent Sale</td>
<td>Rebecca Evans</td>
<td>To be held on 24th Oct 2014, weather it is to be held inside or out, licensing costs, Switch Bricks to get involved with either entertainment or funding if the Lego movie is screened, pre-sale of cent sale tickets of $2 a sheet, 3 sheets for $5, 7 sheets for $10 or 10 sheets for $13, food will be a bbq for $2 of a sausage on bread and popcorn available, with all sales via Munch Monitor.</td>
</tr>
</tbody>
</table>

**ACTION REQUIRED**
- Obtain quotes for popcorn
- Donation letter to be sent out to local businesses which will promote their business, as well as a letter sent out to the school community for donations
- Obtain a list of movies that can be viewed from licensing company

*Motion Moved that $350 +GST to be spent on licensing if we supply the movie
Moved by Rebecca Evans
Carried by Consensus*

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<tbody>
<tr>
<td>Canteen Convenor</td>
<td>Rebecca Evans</td>
<td>Michelle Kozlowski has been appointed the position of an unpaid convenor. The role involves stock ordering, upkeep of the Munch Monitor account, food preparation, stocktakes, organising of canteen volunteers and canteen ‘Red Days’.</td>
</tr>
</tbody>
</table>

**ACTION REQUIRED**

<table>
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</thead>
<tbody>
<tr>
<td>Ekka Day</td>
<td>Rebecca Evans</td>
<td>Successful Event $820.94 profit</td>
</tr>
</tbody>
</table>

**ACTION REQUIRED**

<table>
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</thead>
<tbody>
<tr>
<td>Fathers Day Raffle</td>
<td>Debbie Johnson</td>
<td>Sale of tickets to commence 22/8/14</td>
</tr>
</tbody>
</table>

**ACTION REQUIRED**
- Tickets to be sold before school at front of school

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<td>Munch Monitor</td>
<td></td>
<td>Can we buy our own software and run it to be able to keep the 9% which is currently paid to Munch Monitor on all sales</td>
</tr>
</tbody>
</table>

**ACTION REQUIRED**
- Look into whether there is software available and it is something we are able to do
NEW MEMBERSHIPS

Secretary MOVED to accept new memberships
MOVED BY: Rebecca Evans
SECONDED BY: Angela Gooley
CARRIED by Consensus

NEXT MEETING: Tuesday 16th September 2014