

Springfield Central State School



P&C ASSOCIATION 2016

MANY HANDS – ONE VISION



No. in Attendance: 13	<i>President</i> <i>Debbie Johnson</i>	✓
DATE of MEETING: 18 th October, 2016	<i>Vice President</i> <i>Rebecca Evans</i>	✓
Meeting OPENED: 6.05pm	<i>Vice President</i>	
Meeting CLOSED: 7.21pm	<i>Treasurer</i> <i>Rebecca Beyer</i>	✓
MINUTE KEEPER: Bec Evans	<i>Assistant Treasurer</i>	
	<i>Secretary</i>	
	<i>Principal</i> <i>Nicole Trethewey</i>	✓
Invited GUESTS:		
APOLOGIES: Michelle Kozlowski		

The minutes of the previous General Meeting held on 17th August, 2016 were presented and read by those present.

MOTION moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Debbie Johnson

SECONDED BY: Lara Matthews

CARRIED by Consensus

Business arising from previous Meeting:

CORRESPONDENCE

INWARD	OUTWARD
<ul style="list-style-type: none"> As per Correspondence Register 	<ul style="list-style-type: none"> As per Correspondence Register

MOTION moved that the inward correspondence be accepted and the outward correspondence be adopted

MOVED BY: Debbie Johnson

SECONDED BY: Lara Matthews

CARRIED by Consensus

BUSINESS ARISING FROM CORRESPONDENCE:

REPORTS

TREASURERS REPORT

Written report presented by treasurer

MOTION moved by treasurer that the August Treasurer's report be adopted and the accounts be confirmed and the payments ratified.

MOVED BY: Rebecca Beyer

SECONDED BY: Rebecca Evans

CARRIED by Consensus

MOTION moved by treasurer that the September Treasurer's report be adopted and the accounts be confirmed and the payments ratified.

MOVED BY: Rebecca Beyer

SECONDED BY: Paige Idstein

CARRIED by Consensus

Future Funding Allocation

Future allocation of funding is proposed below:-

100 nights of reading	\$300.00
Awards Day tea & coffee	\$50.00
Awards Day pins contribution	\$1750.00
TOTAL	\$2100.00

Rebecca Beyer moved that funds in the amount of \$2100.00 be allocated for the additional activities listed above thus seeking approval by the association for expenditure to this value.

SECONDED BY: Lara Matthews

CARRIED by Consensus

CANTEEN REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Debbie Johnson	Debbie Johnson	Rebecca Evans
AUGUST REPORT		
<ul style="list-style-type: none"> We had 9 service days in August plus the ekka red day special event. Total online income for August was \$3928.96 and commission was \$83.07 		

- Total over counter sales was \$874.95.
- Total profit for August was \$2094.17

SEPTEMBER REPORT

- We currently have 440 users and 658 registered students on Our Online Canteen.
- We had 7 service days in September and the Junior sports day.
- Total online income for September was \$4104.58 and commission was \$84.27
- Total over counter sales was \$403.75
- Total profit for September was \$2325.09

Last day of the term had the record amount of orders with 276 orders placed

Proposals

- To remove the fried rice and corn cobs from the menu once stock on hand has run out
- Re introduce the wraps on a Tuesday and fruit salad for the summer menu
- Last day of service for 2016 to be Friday 2nd December
- Increase expenses for each month from \$3000 to \$3500.
- Pre ordered Ice blocks not picked up to be returned to stock at the end of each term
- Increase frozen yoghurt price from \$2 to \$2.50 as price increase on this item.

MOTION MOVED FOR ALL THE ABOVE

ALL MEMBERS PRESENT IN AGREEMENT – NO ONE OPPOSED

PRINCIPAL REPORT

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal Report – Nicole Trethewey	Debbie Johnson	Nikki Anderson

Motion on Notice

GENERAL BUSINESS

AGENDA ITEM	Term 4 Red Day
POINTS OF DISCUSSION	
<ul style="list-style-type: none"> • 23rd November, 2017 • Ice Cream Red Day • \$2.00 	

- Do we put out a paper copy? Troubles with collecting money – not always the right amount, money gets lost, have to get change back to students, having to count it.
- Decision to go only to Our Online Canteen – many families are now registered.

ACTION REQUIRED

- Get put onto Our online canteen
- Information out to the school

AGENDA ITEM

Fete 2017

POINTS OF DISCUSSION

- First working party meeting was held in week 1.
- Few items to discuss:
 - Two dates 26th August (week 7) & 9th September (week 9). Decided that 9th September would be best.
 - Time 10am – 3pm
 - Food Vendors – Flat fee or % of sales. Have been in contact with some vendors and they are happy to pay a flat fee but have mentioned that if it's a good day of sales, a flat fee may be less than if we get %. Flat fee would mean that we wouldn't have to chase people up for donations after the event. How much would we charge? Based on last year's figures, vendors donated between \$130 - \$150. We would have more students so the potential for sales on the day would go up so maybe a flat fee of \$200?
 - Stall Fee – More \$ for powered sites. \$50 for powered and \$40 for unpowered?
 - Budget – based on figures from last year and expenses being just over \$14 000 and the idea that we would like to purchase the rides outright this year we are asking for a budget of \$25 000. This would include any donations or grants received.
 - Apprehension by one member that the budget is too high. Could it be set at \$20 000 and then ask for more if needed throughout the year? Would like to see where the money is being spent.
 - Everything gets approved at the general meetings and mentioned in the treasurer's report so we can see where the money is being spent. Each increase has to be approved at general meetings and can be more work.
 - What happens in the event that it's cancelled due to wet weather? Every company has a cancellation policy and we would have to look at that when the ride company is chosen.

MOTION moved by President for a \$25 000 budget for the 2017 fete.

CARRIED by Majority

OPPOSED by 1

ACTION REQUIRED

- Think about food vendors and stall holders fees
- Look into rides companies

AGENDA ITEM

M.A.D. Night

POINTS OF DISCUSSION

- 120 family entries and 26 single tickets purchased
- 100 platters to prepare
- Lists of entry tickets ready for Stacey and Paige to mark off at gate.

ACTION REQUIRED



New members: Stacey Thomasen

NEXT MEETING: Tuesday 15th November, 2016