

# Springfield Central State School

## P&C ASSOCIATION 2014

MANY HANDS – ONE VISION



No. in Attendance:  
27

DATE of MEETING: 18 March 2014	<b>PRESIDENT</b> <i>Andrew Kidd</i>	✓		
Meeting OPENED: TIME 7:00 pm	<b>VICE PRESIDENT</b> <i>Juliana Walterfang</i>	✓	<b>PRINCIPAL</b> <i>Angela Gooley</i>	✓
Meeting CLOSED: TIME 7:41 pm	<b>SECRETARY</b> <i>Leonie Cullen</i>	✓		
MINUTE KEEPER: Steve Gooley	<b>TREASURER</b> <i>Michelle Kozlowski</i>	✓		
Invited GUESTS: as per attendance record				
APOLOGIES:				

### **OPEN & WELCOME by Chair**

- Apologies from the floor

### **Minutes:**

Minutes of last meeting:

**Motion moved by Angela Gooley confirmation that the minutes of the previous (2013) AGM are true and correct**

MOVED BY: Andrew Kidd

SECONDED BY: Danielle Pitts

CARRIED by consensus?

Business arising from the previous AGM minutes:

## **TREASURERS REPORT 2013**

Written [report](#) presented by Michelle Kozlowski – as per attached documentation

**MOTION moved by treasurer that the Treasurer’s report be adopted and the accounts be confirmed and the payments ratified.**

**MOVED BY:** Michelle Kozlowski

**SECONDED BY:** Rebecca Evans

**CARRIED** by consensus

**MOTION moved by NAME that the P&C Association’s audited annual financial statement be adopted.**

**MOVED BY:** Michelle Kozlowski

**SECONDED BY:** Danielle Pitts

**CARRIED** by consensus

**MOTION moved by NAME that the P&C Association’s planned annual budget (presented to February General Meeting and endorsed) be adopted.**

**MOVED BY:** Michelle Kozlowski

**SECONDED BY:** Nikki Anderson

**CARRIED** by consensus

## **PRESIDENT’S REPORT 2013**

Written report presented by President, Andrew Kidd – as per attached documentation

**MOTION moved by the president Andrew Kidd that the President’s report be adopted.**

**MOVED BY:** Andrew Kidd

**SECONDED BY:** Michelle

**CARRIED** by consensus

**All memberships now lapse, and new membership applications are to be completed and returned.**

**MOTION moved that all new memberships be accepted**

**MOVED BY:** Angela Gooley

**SECONDED BY:** Stacey Thomasen

**CARRIED** by consensus

## **Executive Appointments**

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<a href="#">President</a>	<ul style="list-style-type: none"><li>NOMINEE: Rebecca Evans      Seconded by: Nikki Anderson</li><li>NOMINEE: Debbie Johnson      Seconded by: Jacqui McGinty</li><li></li></ul>
ACTION REQUIRED		
<ul style="list-style-type: none"><li>Congratulations to Rebecca Evans appointed by ballot</li></ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<a href="#">Vice President</a>	<ul style="list-style-type: none"> <li>NOMINEE: Debbie Johnson    Seconded by: Karina Mc Girty</li> <li>No further nominees</li> <li></li> </ul>
ACTION REQUIRED		
<ul style="list-style-type: none"> <li>Congratulations to Debbie Johnson</li> <li></li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<a href="#">Treasurer</a>	<ul style="list-style-type: none"> <li>NOMINEE: Michelle Kozlowski    Seconded by: Angela Gooley</li> <li>No further nominees</li> </ul>
ACTION REQUIRED		
<ul style="list-style-type: none"> <li>Congratulations to Michelle Kozlowski</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<a href="#">Assistant Treasurer</a>	<ul style="list-style-type: none"> <li>NOMINEE: Michelle Johnson    Seconded by: Angela Gooley</li> <li>No further nominees</li> <li></li> <li></li> </ul>
ACTION REQUIRED		
<ul style="list-style-type: none"> <li>Congratulations to Michelle Johnson</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
	<a href="#">Secretary</a>	<ul style="list-style-type: none"> <li>NOMINEE: Rebecca Beyer    Seconded by: Angela Gooley</li> <li>No further nominees</li> </ul>
ACTION REQUIRED		
<ul style="list-style-type: none"> <li>Congratulations to Rebecca Beyer</li> </ul>		

## General AGM Business

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Appointment of 2014 Financial Auditor</b>	<b>Treasurer</b>	<ul style="list-style-type: none"> <li><b>Angela Gooley moved the motion</b> to nominate TSI Accounting as the financial auditor for the 2014 years.</li> <li>TSI is a local accounting firm (ORION) that completes numerous local P&amp;C audits and is familiar with P&amp;C runnings and requirements</li> <li><b>Seconded by Michelle Kozlowski</b></li> <li><b>Motion carried by consensus</b></li> </ul>
ACTION REQUIRED		
<ul style="list-style-type: none"> <li></li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Removal of P&amp;C Signatories</b>		<ul style="list-style-type: none"> <li><b>Angela Gooley moved the motion</b> to remove Andrew Kidd (2013 President), and Leonie Cullen (2013 Secretary) and Juliana Walterfang (2013 Vice President) as signatories of the Springfield Central State School Parents &amp; Citizens Association account held at the Heritage Building Society</li> <li><b>Seconded by Hannah Nelson</b></li> <li><b>Motion carried by consensus</b></li> </ul>
ACTION REQUIRED		
<ul style="list-style-type: none"> <li></li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Addition of P&amp;C Signatories</b>		<p><b>Angela Gooley moved the motion to add</b></p> <ul style="list-style-type: none"> <li>• Rebecca Evans (President),</li> <li>• Debbie Johnson (Vice President)</li> <li>• Michelle Johnson (Assistant Treasurer )</li> <li>• Rebecca Beyer (Secretary)</li> </ul> <p>as signatories of the Springfield Central State School Parents &amp; Citizens Association account held at the Heritage Building Society</p> <ul style="list-style-type: none"> <li>• <b>Seconded by Leonie Cullen</b></li> <li>• <b>Motion carried by consensus</b></li> </ul>
<p>ACTION REQUIRED</p> <ul style="list-style-type: none"> <li>• . Current executive will meet with new executive to coordinate changeover of signatories.</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Adoption of the Student Protection Risk Management Strategy</b>		<p><b><u>Student Protection Risk Management Strategy</u></b></p> <p>This document has been compiled by the DETE and P&amp;Cs Qld to assist P&amp;C Associations to comply with the legislative requirements of the Commission for Children and Young People and Child Guardian Act 2000, the Commission for Children and Young People and Child Guardian Regulation 2001, and the Commission for Children and Young People Amendment Regulation (No. 1) 2006. The Strategy outlines the requirements and expectations of volunteers and P&amp;C employees with regard to the protection of students from harm or the risk of harm as members of a State school community. Further information and the Strategy document and User's Guide are located on the P&amp;C Qld and DETE websites</p> <ul style="list-style-type: none"> <li>•</li> <li>• <b>Angela Gooley moved the motion to</b> endorse the Student Risk Management Plan</li> <li>• <b>Seconded by Rebecca Evans</b></li> <li>• <b>Motion carried by consensus</b></li> </ul>
<p>ACTION REQUIRED</p> <ul style="list-style-type: none"> <li>•</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Adoption of <u>AIP</u> and <u>Annual Budget</u></b>		<ul style="list-style-type: none"> <li>• <b>Angela Gooley moved the motion to</b> endorse the 2014 AIP and budget</li> <li>• <b>Seconded by Andrew Kidd</b></li> <li>• <b>Motion carried by consensus</b></li> </ul>
<p>ACTION REQUIRED</p> <ul style="list-style-type: none"> <li>•</li> </ul>		

AGENDA ITEM	WHO	POINTS OF DISCUSSION
<b>Adoption of 2014 P&amp;C <u>Constitution</u></b>		<ul style="list-style-type: none"> <li>• <b>Angela Gooley moved the motion to</b> endorse the 2014 Constitution</li> <li>• <b>Seconded by Danielle Pitts</b></li> <li>• <b>Motion carried by consensus</b></li> </ul>
<p>ACTION REQUIRED</p>		

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AGENDA ITEM	WHO	POINTS OF DISCUSSION
Adoption of Heritage Bank to continue as association banking institution.		<ul style="list-style-type: none"><li>• <b>Michelle Kozlowski</b> moved the motion to adopt Heritage Bank to continue as association's banking institution.</li><li>• <b>Seconded by Juliana Walterfang</b></li><li>• <b>Motion carried by consensus</b></li></ul>
ACTION REQUIRED		
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***Next AGM Meeting: 17<sup>th</sup> March 2015***

**MOTION moved that the next AGM be held on Tuesday 17<sup>th</sup> MARCH 2015 at 6:30pm**

**MOVED BY: Rebecca Evans**

**SECONDED BY: Andrew Kidd**

**CARRIED by consensus**