



# SPRINGFIELD CENTRAL STATE SCHOOL



## P&C ASSOCIATION 2023

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No. in Attendance: 5	<i>President</i> <i>Lisa Wright</i>	✓
DATE of MEETING: 16/04/2024	<i>Vice President</i>	
Meeting OPENED: 4:41pm	<i>Treasurer</i> <i>Charmaine Rich</i>	✓
Meeting CLOSED: 5:59pm	<i>Secretary</i> <i>Ashlee Langton</i>	✓
	<i>Grants Officer</i>	
	<i>Principal</i> <i>Angela Gooley</i>	✓
Invited GUESTS:		
Apologies:		

The minutes of the previous General Meeting held on 20 February 2024 were presented and read by those present.

**MOTION** moved that the minutes be accepted as a true and correct record of the meeting.

MOVED BY: Lisa Wright

SECONDED BY:

CARRIED by Consensus

### BUSINESS ARISING FROM PREVIOUS MEETING:

Due to not enough people attending the meeting, no motions were able to be passed, and they will be discussed at the next meeting.

## **CORRESPONDENCE REPORT**

INWARD	OUTWARD
<ul style="list-style-type: none"><li>As per Correspondence Register</li></ul>	<ul style="list-style-type: none"><li>As per Correspondence Register</li></ul>

**MOTION moved that the inward correspondence for October be accepted, and the outward correspondence be adopted**

**MOVED BY: Lisa Wright**

**SECONDED BY:**

**CARRIED by Consensus**

## **BUSINESS ARISING FROM CORRESPONDENCE:**

Under 8's Day – Ashleigh Walters sent a request to the P&C for continued support to cover costs of resources for activities and ice blocks for Under 8's Day. We have sponsored Under 8's Day in previous years and an amount should already be allocated on the annual budget. The amount requested this year is \$1200.00

## **PRINCIPAL'S REPORT**

PRESENTED BY	THAT THE REPORT BE RECEIVED	
	MOVED	SECONDED
Principal's Report – Angela Gooley		

## GENERAL BUSINESS

AGENDA ITEM	Water Cooler Fountain
<b>POINTS OF DISCUSSION</b> <ul style="list-style-type: none"><li>• We have ordered the water cooler fountain, just waiting on the design to be sent.</li><li>• I saw Jane's design, thank you, but if it is ok, I would like to submit my design -</li><li>• If this is ok, can Jane please send me the original logos so I can make it with the highest quality images available.</li><li>• Will you be contracting your own plumber for the install or should I keep the included amount in the quote for Civiq's plumber?</li></ul>	
<b>ACTION REQUIRED</b> <ul style="list-style-type: none"><li>• <i>Make/Send Design</i></li><li>• <i>Organise an installation day and time, cancel Civiq's plumber if applicable</i></li></ul>	

AGENDA ITEM	Sports Shirts
<b>POINTS OF DISCUSSION</b> <ul style="list-style-type: none"><li>• What date is the next sporting competition?</li><li>• Can Jane please send me those images for the sports shirt to create the form to go home &amp; open ordering on Qkr!</li><li>• We hope to have ordering set up by the end of the week.</li></ul>	
<b>ACTION REQUIRED</b>	

AGENDA ITEM	McRed Day
<b>POINTS OF DISCUSSION</b> <ul style="list-style-type: none"><li>• Do we want to go ahead with Mc Red Day for this term?</li><li>• We had initially looked at last week April or first week May. Or we had looked at Donut Day on 7<sup>th</sup> June, we could hold McRed Day then if it is more suitable?</li></ul>	
<b>ACTION REQUIRED</b> <i>Agreed upon the McRed Day on the 7<sup>th</sup> of June and Donut Day on the 11<sup>th</sup> of June</i>	

**AGENDA ITEM****Mother's Day****POINTS OF DISCUSSION**

- I have ordered stock for Mother's Day. It should start arriving next week.
- Mother's Day this year will be held on 12<sup>th</sup> May, so our stall will be run from 7<sup>th</sup> – 10<sup>th</sup> May.
- We can open voucher ordering next Monday, 22nd April, and close on Wednesday, 1<sup>st</sup> May.
- Then, on 2nd – 3rd May, we can set up ready in R Block.

**ACTION REQUIRED****Motions**

## **TREASURER'S REPORT**

Written report presented by treasurer

**MOTION moved by treasurer that the March Treasurer's report be adopted, and the accounts be confirmed and the payments ratified.**

**MOVED BY: Lisa Wright**

**SECONDED BY:**

### **Future Funding Allocation**

Future allocation of funding is proposed below:

Under 8's Day	\$1200.00
Donut Day – 11 <sup>th</sup> June	\$2000.00
Mother's Day Stall – 7 <sup>th</sup> – 10 <sup>th</sup> May	\$9500.00
Term 2 McRed Day – 7 <sup>th</sup> June	\$2000.00
2024 Account Audit Fees	\$1000.00
<b>Total</b>	<b>\$15,700.00</b>

It is moved that funds in the amount of **\$15,700.00** be allocated for the additional activities listed above, thus seeking approval by the association for expenditure to this value.

**MOVED BY: Charmaine Rich**

**SECONDED BY: Ashlee Langton**

**CARRIED by Consensus**

***New Members:***

***Items for next meeting:***

***AGM was opened. However, due to the audit not being completed, has been postponed until the next meeting.***

***NEXT MEETING: 21st May 2024 at 3:30pm***